

**ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

30-00-00					DOLLARS			
	POSITIONS							
	FY 2003	FY 2004	FY 2005	FY 2005	FY 2003	FY 2004	FY 2005	FY 2005
Appropriation Units	Actual	Budget	Request	Recommend	Actual	Budget	Request	Recommend
Administration								
General Funds	31.0	30.0	31.0	31.0	2,094.9	2,206.9	2,425.2	2,307.0
Appropriated S/F	3.0	3.0	3.0	3.0	105.2	238.9	263.3	263.3
Non-Appropriated S/F	5.0	5.0	5.0	5.0	487.4	424.0	424.0	424.0
	39.0	38.0	39.0	39.0	2,687.5	2,869.8	3,112.5	2,994.3
Regulation & Licensing								
General Funds					5.0			
Appropriated S/F	58.0	58.0	62.0	58.0	5,527.6	6,781.5	7,016.4	6,844.2
Non-Appropriated S/F					34.6	22.7	22.7	22.7
	58.0	58.0	62.0	58.0	5,567.2	6,804.2	7,039.1	6,866.9
Support Services								
General Funds	33.5	32.5	32.5	32.5	1,817.0	1,794.2	1,899.5	1,781.4
Appropriated S/F	59.0	59.0	59.0	59.0	13,917.8	13,733.4	14,629.4	14,254.4
Non-Appropriated S/F	2.0	2.0	2.0	2.0	214.0	121.0	121.0	121.0
	94.5	93.5	93.5	93.5	15,948.8	15,648.6	16,649.9	16,156.8
Facilities Management								
General Funds	92.4	89.0	89.0	88.0	46,352.3	39,039.6	40,174.4	39,802.9
Appropriated S/F	3.0	3.0	3.0	3.0	2,598.5	682.6	712.4	712.4
Non-Appropriated S/F	2.6				9,061.2			
	98.0	92.0	92.0	91.0	58,012.0	39,722.2	40,886.8	40,515.3
TOTAL								
General Funds	156.9	151.5	152.5	151.5	50,269.2	43,040.7	44,499.1	43,891.3
Appropriated S/F	123.0	123.0	127.0	123.0	22,149.1	21,436.4	22,621.5	22,074.3
Non-Appropriated S/F	9.6	7.0	7.0	7.0	9,797.2	567.7	567.7	567.7
	289.5	281.5	286.5	281.5	82,215.5	65,044.8	67,688.3	66,533.3
OTHER AVAILABLE FUNDS - REGULAR OPERATIONS								
General Funds					-0.3	14,237.9		
Special Funds					0.7			
SUBTOTAL					0.4	14,237.9		
TOTAL DEPARTMENT - REGULAR OPERATIONS								
General Funds					50,268.9	57,278.6	44,499.1	43,891.3
Special Funds					31,947.0	22,004.1	23,189.2	22,642.0
TOTAL					82,215.9	79,282.7	67,688.3	66,533.3
TOTAL DEPARTMENT -								
FIRST STATE IMPROVEMENT FUND - SPECIAL FUNDS								
CAPITAL IMPROVEMENTS - SPECIAL FUNDS								
					37,654.2			
GRAND TOTAL								
General Funds					50,268.9	57,278.6	44,499.1	43,891.3
Special Funds					69,601.2	22,004.1	23,189.2	22,642.0
GRAND TOTAL					119,870.1	79,282.7	67,688.3	66,533.3
	(Reverted)				216.5			
	(Encumbered)				3,690.3			
	(Continuing)				10,547.6			

**ADMINISTRATIVE SERVICES
ADMINISTRATION
APPROPRIATION UNIT SUMMARY**

30-01-00		POSITIONS				DOLLARS			
	FY 2003	FY 2004	FY 2005	FY 2005		FY 2003	FY 2004	FY 2005	FY 2005
Programs	Actual	Budget	Request	Recommend		Actual	Budget	Request	Recommend
Administration									
General Funds	23.0	22.0	24.0	24.0		1,466.4	1,485.6	1,757.2	1,640.2
Appropriated S/F	3.0	3.0	3.0	3.0		105.2	238.9	263.3	263.3
Non-Appropriated S/F									
	26.0	25.0	27.0	27.0		1,571.6	1,724.5	2,020.5	1,903.5
Office of Disability Affairs									
General Funds	1.0	1.0				48.6	98.8	37.4	36.2
Appropriated S/F									
Non-Appropriated S/F	5.0	5.0	5.0	5.0		487.4	424.0	424.0	424.0
	6.0	6.0	5.0	5.0		536.0	522.8	461.4	460.2
Public Integrity Commission									
General Funds	2.0	2.0	2.0	2.0		154.7	164.4	167.0	167.0
Appropriated S/F									
Non-Appropriated S/F									
	2.0	2.0	2.0	2.0		154.7	164.4	167.0	167.0
Public Emp Relations Board									
General Funds	4.0	4.0	4.0	4.0		301.5	330.3	335.0	335.0
Appropriated S/F									
Non-Appropriated S/F									
	4.0	4.0	4.0	4.0		301.5	330.3	335.0	335.0
Merit Employee Relations Brd									
General Funds	1.0	1.0	1.0	1.0		123.7	127.8	128.6	128.6
Appropriated S/F									
Non-Appropriated S/F									
	1.0	1.0	1.0	1.0		123.7	127.8	128.6	128.6
TOTAL									
General Funds	31.0	30.0	31.0	31.0		2,094.9	2,206.9	2,425.2	2,307.0
Appropriated S/F	3.0	3.0	3.0	3.0		105.2	238.9	263.3	263.3
Non-Appropriated S/F	5.0	5.0	5.0	5.0		487.4	424.0	424.0	424.0
	39.0	38.0	39.0	39.0		2,687.5	2,869.8	3,112.5	2,994.3

**ADMINISTRATIVE SERVICES
ADMINISTRATION
ADMINISTRATION
INTERNAL PROGRAM UNIT SUMMARY**

30-01-10

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	1,321.2	1,362.9	1,634.5	1,399.0		118.5		1,517.5
Appropriated S/F	96.1	196.6	221.0	221.0				221.0
Non-Appropriated S/F								
	<u>1,417.3</u>	<u>1,559.5</u>	<u>1,855.5</u>	<u>1,620.0</u>		<u>118.5</u>		<u>1,738.5</u>
Travel								
General Funds	9.4	9.5	9.5	9.5				9.5
Appropriated S/F	0.2	2.6	2.6	2.6				2.6
Non-Appropriated S/F								
	<u>9.6</u>	<u>12.1</u>	<u>12.1</u>	<u>12.1</u>				<u>12.1</u>
Contractual Services								
General Funds	53.1	36.9	36.9	36.9				36.9
Appropriated S/F	6.8	12.5	12.5	12.5				12.5
Non-Appropriated S/F								
	<u>59.9</u>	<u>49.4</u>	<u>49.4</u>	<u>49.4</u>				<u>49.4</u>
Supplies and Materials								
General Funds	13.5	7.5	7.5	7.5				7.5
Appropriated S/F	2.1	6.0	6.0	6.0				6.0
Non-Appropriated S/F								
	<u>15.6</u>	<u>13.5</u>	<u>13.5</u>	<u>13.5</u>				<u>13.5</u>
Capital Outlay								
General Funds	4.2	3.8	3.8	3.8				3.8
Appropriated S/F		21.2	21.2	21.2				21.2
Non-Appropriated S/F								
	<u>4.2</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>				<u>25.0</u>
Payment in Lieu of Taxes								
General Funds	65.0	65.0	65.0	65.0				65.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>65.0</u>	<u>65.0</u>	<u>65.0</u>	<u>65.0</u>				<u>65.0</u>
TOTAL								
General Funds	1,466.4	1,485.6	1,757.2	1,521.7		118.5		1,640.2
Appropriated S/F	105.2	238.9	263.3	263.3				263.3
Non-Appropriated S/F								
	<u>1,571.6</u>	<u>1,724.5</u>	<u>2,020.5</u>	<u>1,785.0</u>		<u>118.5</u>		<u>1,903.5</u>
IPU REVENUES								
General Funds								
Appropriated S/F	240.8	141.8	141.8	141.8				141.8
Non-Appropriated S/F								
	<u>240.8</u>	<u>141.8</u>	<u>141.8</u>	<u>141.8</u>				<u>141.8</u>
POSITIONS								
General Funds	23.0	22.0	24.0	22.0		2.0		24.0
Appropriated S/F	3.0	3.0	3.0	3.0				3.0
Non-Appropriated S/F								
	<u>26.0</u>	<u>25.0</u>	<u>27.0</u>	<u>25.0</u>		<u>2.0</u>		<u>27.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Do not recommend base adjustment of \$117.5 in Personnel Costs for projected need.

ADMINISTRATIVE SERVICES
ADMINISTRATION
ADMINISTRATION
INTERNAL PROGRAM UNIT SUMMARY

30-01-10								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend

*Recommend structural changes to transfer \$62.8 in Personnel Costs and 1.0 FTE from the Office of Disability Affairs (30-01-20) and \$55.7 in Personnel Costs and 1.0 FTE from Facilities Management (30-05-10).

**ADMINISTRATIVE SERVICES
ADMINISTRATION
OFFICE OF DISABILITY AFFAIRS
INTERNAL PROGRAM UNIT SUMMARY**

30-01-20								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	22.3	61.9	0.5	62.8		-62.8		
Appropriated S/F								
Non-Appropriated S/F	190.4	187.0	187.0	187.0				187.0
	212.7	248.9	187.5	249.8		-62.8		187.0
Travel								
General Funds	1.0	1.0	1.0	1.0				1.0
Appropriated S/F								
Non-Appropriated S/F	9.8	8.0	8.0	8.0				8.0
	10.8	9.0	9.0	9.0				9.0
Contractual Services								
General Funds	24.1	34.9	34.9	34.9				34.9
Appropriated S/F								
Non-Appropriated S/F	155.6	47.8	47.8	47.8				47.8
	179.7	82.7	82.7	82.7				82.7
Supplies and Materials								
General Funds	0.3	0.3	0.3	0.3				0.3
Appropriated S/F								
Non-Appropriated S/F	10.5	3.3	3.3	3.3				3.3
	10.8	3.6	3.6	3.6				3.6
Capital Outlay								
General Funds								
Appropriated S/F								
Non-Appropriated S/F	1.7	3.4	3.4	3.4				3.4
	1.7	3.4	3.4	3.4				3.4
Debt Service								
General Funds	0.9	0.7	0.7					
Appropriated S/F								
Non-Appropriated S/F								
	0.9	0.7	0.7					
Other Items								
General Funds								
Appropriated S/F								
Non-Appropriated S/F	119.4	174.5	174.5	174.5				174.5
	119.4	174.5	174.5	174.5				174.5
TOTAL								
General Funds	48.6	98.8	37.4	99.0		-62.8		36.2
Appropriated S/F								
Non-Appropriated S/F	487.4	424.0	424.0	424.0				424.0
	536.0	522.8	461.4	523.0		-62.8		460.2
IPU REVENUES								
General Funds								
Appropriated S/F								
Non-Appropriated S/F	470.3	424.0	424.0	424.0				424.0
	470.3	424.0	424.0	424.0				424.0
POSITIONS								
General Funds	1.0	1.0		1.0		-1.0		
Appropriated S/F								
Non-Appropriated S/F	5.0	5.0	5.0	5.0				5.0
	6.0	6.0	5.0	6.0		-1.0		5.0

ADMINISTRATIVE SERVICES
ADMINISTRATION
OFFICE OF DISABILITY AFFAIRS
INTERNAL PROGRAM UNIT SUMMARY

30-01-20								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend structural change to transfer (\$62.8) in Personnel Costs and (1.0) FTE to Administration (30-01-10).

**ADMINISTRATIVE SERVICES
ADMINISTRATION
PUBLIC INTEGRITY COMMISSION
INTERNAL PROGRAM UNIT SUMMARY**

30-01-30								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	122.4	124.3	126.9	126.9				126.9
Appropriated S/F								
Non-Appropriated S/F								
	<u>122.4</u>	<u>124.3</u>	<u>126.9</u>	<u>126.9</u>				<u>126.9</u>
Travel								
General Funds	2.8	5.0	5.0	5.0				5.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>2.8</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>				<u>5.0</u>
Contractual Services								
General Funds	23.6	29.1	29.1	29.1				29.1
Appropriated S/F								
Non-Appropriated S/F								
	<u>23.6</u>	<u>29.1</u>	<u>29.1</u>	<u>29.1</u>				<u>29.1</u>
Supplies and Materials								
General Funds	5.9	6.0	6.0	6.0				6.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>5.9</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>				<u>6.0</u>
TOTAL								
General Funds	154.7	164.4	167.0	167.0				167.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>154.7</u>	<u>164.4</u>	<u>167.0</u>	<u>167.0</u>				<u>167.0</u>
IPU REVENUES								
General Funds								
Appropriated S/F								
Non-Appropriated S/F								
POSITIONS								
General Funds	2.0	2.0	2.0	2.0				2.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>				<u>2.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend base funding to maintain Fiscal Year 2004 level of service

**ADMINISTRATIVE SERVICES
ADMINISTRATION
PUBLIC EMP RELATIONS BOARD
INTERNAL PROGRAM UNIT SUMMARY**

30-01-40								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	254.6	248.5	253.2	253.2				253.2
Appropriated S/F								
Non-Appropriated S/F								
	<u>254.6</u>	<u>248.5</u>	<u>253.2</u>	<u>253.2</u>				<u>253.2</u>
Travel								
General Funds	0.2	3.4	3.4	3.4				3.4
Appropriated S/F								
Non-Appropriated S/F								
	<u>0.2</u>	<u>3.4</u>	<u>3.4</u>	<u>3.4</u>				<u>3.4</u>
Contractual Services								
General Funds	26.5	68.4	68.4	68.4				68.4
Appropriated S/F								
Non-Appropriated S/F								
	<u>26.5</u>	<u>68.4</u>	<u>68.4</u>	<u>68.4</u>				<u>68.4</u>
Supplies and Materials								
General Funds	4.4	10.0	10.0	10.0				10.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>4.4</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>				<u>10.0</u>
One-Time								
General Funds	15.8							
Appropriated S/F								
Non-Appropriated S/F								
	<u>15.8</u>							
TOTAL								
General Funds	301.5	330.3	335.0	335.0				335.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>301.5</u>	<u>330.3</u>	<u>335.0</u>	<u>335.0</u>				<u>335.0</u>
IPU REVENUES								
General Funds								
Appropriated S/F								
Non-Appropriated S/F								
POSITIONS								
General Funds	4.0	4.0	4.0	4.0				4.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>				<u>4.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend base funding to maintain Fiscal Year 2004 level of service

**ADMINISTRATIVE SERVICES
ADMINISTRATION
MERIT EMPLOYEE RELATIONS BRD
INTERNAL PROGRAM UNIT SUMMARY**

30-01-50

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	98.0	93.7	94.5	94.5				94.5
Appropriated S/F								
Non-Appropriated S/F								
	<u>98.0</u>	<u>93.7</u>	<u>94.5</u>	<u>94.5</u>				<u>94.5</u>
Travel								
General Funds	1.7	2.5	2.5	2.5				2.5
Appropriated S/F								
Non-Appropriated S/F								
	<u>1.7</u>	<u>2.5</u>	<u>2.5</u>	<u>2.5</u>				<u>2.5</u>
Contractual Services								
General Funds	20.6	23.6	23.6	23.6				23.6
Appropriated S/F								
Non-Appropriated S/F								
	<u>20.6</u>	<u>23.6</u>	<u>23.6</u>	<u>23.6</u>				<u>23.6</u>
Supplies and Materials								
General Funds	3.4	8.0	8.0	8.0				8.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>3.4</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>				<u>8.0</u>
TOTAL								
General Funds	123.7	127.8	128.6	128.6				128.6
Appropriated S/F								
Non-Appropriated S/F								
	<u>123.7</u>	<u>127.8</u>	<u>128.6</u>	<u>128.6</u>				<u>128.6</u>
IPU REVENUES								
General Funds								
Appropriated S/F								
Non-Appropriated S/F								
POSITIONS								
General Funds	1.0	1.0	1.0	1.0				1.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>				<u>1.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend base funding to maintain Fiscal Year 2004 level of service

**ADMINISTRATIVE SERVICES
REGULATION & LICENSING
APPROPRIATION UNIT SUMMARY**

30-03-00	POSITIONS				DOLLARS			
Programs	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Recommend	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Recommend
Professional Regulation								
General Funds					5.0			
Appropriated S/F	23.0	23.0	27.0	23.0	2,184.0	2,513.3	2,707.9	2,535.7
Non-Appropriated S/F								
	23.0	23.0	27.0	23.0	2,189.0	2,513.3	2,707.9	2,535.7
Public Service Commission								
General Funds								
Appropriated S/F	31.0	31.0	31.0	31.0	2,961.8	3,689.1	3,724.1	3,724.1
Non-Appropriated S/F					34.6	22.7	22.7	22.7
	31.0	31.0	31.0	31.0	2,996.4	3,711.8	3,746.8	3,746.8
Public Advocate								
General Funds								
Appropriated S/F	4.0	4.0	4.0	4.0	381.8	579.1	584.4	584.4
Non-Appropriated S/F								
	4.0	4.0	4.0	4.0	381.8	579.1	584.4	584.4
TOTAL								
General Funds					5.0			
Appropriated S/F	58.0	58.0	62.0	58.0	5,527.6	6,781.5	7,016.4	6,844.2
Non-Appropriated S/F					34.6	22.7	22.7	22.7
	58.0	58.0	62.0	58.0	5,567.2	6,804.2	7,039.1	6,866.9

**ADMINISTRATIVE SERVICES
REGULATION & LICENSING
PROFESSIONAL REGULATION
INTERNAL PROGRAM UNIT SUMMARY**

30-03-20

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds								
Appropriated S/F	1,135.0	1,178.6	1,351.0	1,211.0				1,211.0
Non-Appropriated S/F								
	<u>1,135.0</u>	<u>1,178.6</u>	<u>1,351.0</u>	<u>1,211.0</u>				<u>1,211.0</u>
Travel								
General Funds								
Appropriated S/F	63.5	60.0	65.5	60.0		5.5		65.5
Non-Appropriated S/F								
	<u>63.5</u>	<u>60.0</u>	<u>65.5</u>	<u>60.0</u>		<u>5.5</u>		<u>65.5</u>
Contractual Services								
General Funds								
Appropriated S/F	910.6	1,152.6	1,161.3	1,152.6		-5.5		1,147.1
Non-Appropriated S/F								
	<u>910.6</u>	<u>1,152.6</u>	<u>1,161.3</u>	<u>1,152.6</u>		<u>-5.5</u>		<u>1,147.1</u>
Supplies and Materials								
General Funds								
Appropriated S/F	19.2	15.6	33.6	15.6				15.6
Non-Appropriated S/F								
	<u>19.2</u>	<u>15.6</u>	<u>33.6</u>	<u>15.6</u>				<u>15.6</u>
Capital Outlay								
General Funds								
Appropriated S/F	19.4	42.0	32.0	32.0				32.0
Non-Appropriated S/F								
	<u>19.4</u>	<u>42.0</u>	<u>32.0</u>	<u>32.0</u>				<u>32.0</u>
Real Estate Guaranty Fund								
General Funds								
Appropriated S/F	2.6	10.0	10.0	10.0				10.0
Non-Appropriated S/F								
	<u>2.6</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>				<u>10.0</u>
Examination Costs								
General Funds								
Appropriated S/F	33.7	54.5	54.5	54.5				54.5
Non-Appropriated S/F								
	<u>33.7</u>	<u>54.5</u>	<u>54.5</u>	<u>54.5</u>				<u>54.5</u>
1st Quality Fund								
General Funds	5.0							
Appropriated S/F								
Non-Appropriated S/F								
	<u>5.0</u>							
TOTAL								
General Funds	5.0							
Appropriated S/F	2,184.0	2,513.3	2,707.9	2,535.7				2,535.7
Non-Appropriated S/F								
	<u>2,189.0</u>	<u>2,513.3</u>	<u>2,707.9</u>	<u>2,535.7</u>				<u>2,535.7</u>
IPU REVENUES								
General Funds	1.2							
Appropriated S/F	2,813.8	2,216.3	2,898.2	2,216.3			681.9	2,898.2
Non-Appropriated S/F								
	<u>2,815.0</u>	<u>2,216.3</u>	<u>2,898.2</u>	<u>2,216.3</u>			<u>681.9</u>	<u>2,898.2</u>

**ADMINISTRATIVE SERVICES
REGULATION & LICENSING
PROFESSIONAL REGULATION
INTERNAL PROGRAM UNIT SUMMARY**

30-03-20

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
POSITIONS								
General Funds								
Appropriated S/F	23.0	23.0	27.0	23.0				23.0
Non-Appropriated S/F								
	<u>23.0</u>	<u>23.0</u>	<u>27.0</u>	<u>23.0</u>				<u>23.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include (\$10.0) ASF in Capital Outlay to reflect projected expenditure.

*Do not recommend inflation and volume adjustments of \$5.5 in Travel and (\$5.5) in Contractual Services. This request is being recommended as a structural change.

*Recommend structural change to transfer \$5.5 ASF to Travel from Contractual Services to reflect projected expenditure.

*Do not recommend enhancements of \$140.0 ASF in Personnel Costs, 4.0 ASF FTEs, \$14.2 ASF in Contractual Services and \$18.0 ASF in Supplies and Materials for additional license investigators.

*Do not recommend enhancement of (\$10.0) ASF in Capital Outlay. This request is being recommended as a base adjustment.

**ADMINISTRATIVE SERVICES
REGULATION & LICENSING
PUBLIC SERVICE COMMISSION
INTERNAL PROGRAM UNIT SUMMARY**

30-03-30

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds								
Appropriated S/F	2,019.0	2,177.4	2,212.4	2,212.4				2,212.4
Non-Appropriated S/F	29.7	13.9	13.9	13.9				13.9
	<u>2,048.7</u>	<u>2,191.3</u>	<u>2,226.3</u>	<u>2,226.3</u>				<u>2,226.3</u>
Travel								
General Funds								
Appropriated S/F	39.8	39.5	49.5	49.5				49.5
Non-Appropriated S/F	2.0	2.5	2.5	2.5				2.5
	<u>41.8</u>	<u>42.0</u>	<u>52.0</u>	<u>52.0</u>				<u>52.0</u>
Contractual Services								
General Funds								
Appropriated S/F	844.6	1,264.3	1,284.3	1,284.3				1,284.3
Non-Appropriated S/F	2.9	6.1	6.1	6.1				6.1
	<u>847.5</u>	<u>1,270.4</u>	<u>1,290.4</u>	<u>1,290.4</u>				<u>1,290.4</u>
Supplies and Materials								
General Funds								
Appropriated S/F	26.3	44.5	34.5	34.5				34.5
Non-Appropriated S/F		0.2	0.2	0.2				0.2
	<u>26.3</u>	<u>44.7</u>	<u>34.7</u>	<u>34.7</u>				<u>34.7</u>
Capital Outlay								
General Funds								
Appropriated S/F	32.1	148.4	128.4	128.4				128.4
Non-Appropriated S/F								
	<u>32.1</u>	<u>148.4</u>	<u>128.4</u>	<u>128.4</u>				<u>128.4</u>
Motor Vehicle Franchise Fund								
General Funds								
Appropriated S/F		15.0	15.0	15.0				15.0
Non-Appropriated S/F								
		<u>15.0</u>	<u>15.0</u>	<u>15.0</u>				<u>15.0</u>
TOTAL								
General Funds								
Appropriated S/F	2,961.8	3,689.1	3,724.1	3,724.1				3,724.1
Non-Appropriated S/F	34.6	22.7	22.7	22.7				22.7
	<u>2,996.4</u>	<u>3,711.8</u>	<u>3,746.8</u>	<u>3,746.8</u>				<u>3,746.8</u>
IPU REVENUES								
General Funds	8.2							
Appropriated S/F	2,777.4	3,582.9	3,582.9	3,582.9				3,582.9
Non-Appropriated S/F	41.2	22.7	22.7	22.7				22.7
	<u>2,826.8</u>	<u>3,605.6</u>	<u>3,605.6</u>	<u>3,605.6</u>				<u>3,605.6</u>
POSITIONS								
General Funds								
Appropriated S/F	31.0	31.0	31.0	31.0				31.0
Non-Appropriated S/F								
	<u>31.0</u>	<u>31.0</u>	<u>31.0</u>	<u>31.0</u>				<u>31.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include a reallocation of (\$10.0) ASF from Supplies and Materials to Travel and (\$20.0) ASF from Capital Outlay to Contractual Services.

**ADMINISTRATIVE SERVICES
REGULATION & LICENSING
PUBLIC ADVOCATE
INTERNAL PROGRAM UNIT SUMMARY**

30-03-50

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds								
Appropriated S/F	291.8	274.9	299.0	299.0				299.0
Non-Appropriated S/F								
	<u>291.8</u>	<u>274.9</u>	<u>299.0</u>	<u>299.0</u>				<u>299.0</u>
Travel								
General Funds								
Appropriated S/F	5.0	11.4	11.4	11.4				11.4
Non-Appropriated S/F								
	<u>5.0</u>	<u>11.4</u>	<u>11.4</u>	<u>11.4</u>				<u>11.4</u>
Contractual Services								
General Funds								
Appropriated S/F	81.4	286.0	267.2	267.2				267.2
Non-Appropriated S/F								
	<u>81.4</u>	<u>286.0</u>	<u>267.2</u>	<u>267.2</u>				<u>267.2</u>
Supplies and Materials								
General Funds								
Appropriated S/F	3.6	6.8	6.8	6.8				6.8
Non-Appropriated S/F								
	<u>3.6</u>	<u>6.8</u>	<u>6.8</u>	<u>6.8</u>				<u>6.8</u>
TOTAL								
General Funds								
Appropriated S/F	381.8	579.1	584.4	584.4				584.4
Non-Appropriated S/F								
	<u>381.8</u>	<u>579.1</u>	<u>584.4</u>	<u>584.4</u>				<u>584.4</u>
IPU REVENUES								
General Funds								
Appropriated S/F	475.8	542.5	542.5	542.5				542.5
Non-Appropriated S/F								
	<u>475.8</u>	<u>542.5</u>	<u>542.5</u>	<u>542.5</u>				<u>542.5</u>
POSITIONS								
General Funds								
Appropriated S/F	4.0	4.0	4.0	4.0				4.0
Non-Appropriated S/F								
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>				<u>4.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include (\$18.8) ASF in Contractual Services.

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
APPROPRIATION UNIT SUMMARY**

30-04-00		POSITIONS				DOLLARS			
Programs	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Recommend	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Recommend	
Mail / Courier Services									
General Funds	9.0	9.0	9.0	9.0	409.1	417.4	442.7	424.5	
Appropriated S/F					2,284.1	2,199.3	2,324.3	1,949.3	
Non-Appropriated S/F									
	9.0	9.0	9.0	9.0	2,693.2	2,616.7	2,767.0	2,373.8	
Printing and Publishing									
General Funds									
Appropriated S/F	18.0	18.0	18.0	18.0	1,866.9	1,981.5	2,246.8	2,246.8	
Non-Appropriated S/F									
	18.0	18.0	18.0	18.0	1,866.9	1,981.5	2,246.8	2,246.8	
Fleet Management									
General Funds									
Appropriated S/F	32.0	32.0	32.0	32.0	8,952.7	8,280.3	8,772.2	8,772.2	
Non-Appropriated S/F									
	32.0	32.0	32.0	32.0	8,952.7	8,280.3	8,772.2	8,772.2	
Service and Information Guide									
General Funds	5.5	5.5	5.5	5.5	389.1	379.3	378.0	338.0	
Appropriated S/F					38.5	72.7	72.7	72.7	
Non-Appropriated S/F									
	5.5	5.5	5.5	5.5	427.6	452.0	450.7	410.7	
Contracting									
General Funds	15.0	14.0	14.0	14.0	809.6	780.0	854.8	794.9	
Appropriated S/F					0.1	100.0	100.0	100.0	
Non-Appropriated S/F									
	15.0	14.0	14.0	14.0	809.7	880.0	954.8	894.9	
Delaware Surplus Services									
General Funds									
Appropriated S/F	5.0	5.0	5.0	5.0	299.1	294.4	303.0	303.0	
Non-Appropriated S/F									
	5.0	5.0	5.0	5.0	299.1	294.4	303.0	303.0	
Food Distribution									
General Funds	4.0	4.0	4.0	4.0	209.2	217.5	224.0	224.0	
Appropriated S/F	4.0	4.0	4.0	4.0	476.4	805.2	810.4	810.4	
Non-Appropriated S/F	2.0	2.0	2.0	2.0	214.0	121.0	121.0	121.0	
	10.0	10.0	10.0	10.0	899.6	1,143.7	1,155.4	1,155.4	
TOTAL									
General Funds	33.5	32.5	32.5	32.5	1,817.0	1,794.2	1,899.5	1,781.4	
Appropriated S/F	59.0	59.0	59.0	59.0	13,917.8	13,733.4	14,629.4	14,254.4	
Non-Appropriated S/F	2.0	2.0	2.0	2.0	214.0	121.0	121.0	121.0	
	94.5	93.5	93.5	93.5	15,948.8	15,648.6	16,649.9	16,156.8	

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
MAIL / COURIER SERVICES
INTERNAL PROGRAM UNIT SUMMARY**

30-04-10								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	308.3	303.9	311.0	311.0				311.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>308.3</u>	<u>303.9</u>	<u>311.0</u>	<u>311.0</u>				<u>311.0</u>
Contractual Services								
General Funds	96.0	105.7	123.9	105.7				105.7
Appropriated S/F	2,284.1	2,177.3	2,302.3	2,177.3		-250.0		1,927.3
Non-Appropriated S/F								
	<u>2,380.1</u>	<u>2,283.0</u>	<u>2,426.2</u>	<u>2,283.0</u>		<u>-250.0</u>		<u>2,033.0</u>
Supplies and Materials								
General Funds	4.8	7.8	7.8	7.8				7.8
Appropriated S/F		7.0	7.0	7.0				7.0
Non-Appropriated S/F								
	<u>4.8</u>	<u>14.8</u>	<u>14.8</u>	<u>14.8</u>				<u>14.8</u>
Capital Outlay								
General Funds								
Appropriated S/F		15.0	15.0	15.0				15.0
Non-Appropriated S/F								
		<u>15.0</u>	<u>15.0</u>	<u>15.0</u>				<u>15.0</u>
TOTAL								
General Funds	409.1	417.4	442.7	424.5				424.5
Appropriated S/F	2,284.1	2,199.3	2,324.3	2,199.3		-250.0		1,949.3
Non-Appropriated S/F								
	<u>2,693.2</u>	<u>2,616.7</u>	<u>2,767.0</u>	<u>2,623.8</u>		<u>-250.0</u>		<u>2,373.8</u>
IPU REVENUES								
General Funds								
Appropriated S/F	2,095.8	1,649.3	2,324.3	1,649.3	675.0			2,324.3
Non-Appropriated S/F								
	<u>2,095.8</u>	<u>1,649.3</u>	<u>2,324.3</u>	<u>1,649.3</u>	<u>675.0</u>			<u>2,324.3</u>
POSITIONS								
General Funds	9.0	9.0	9.0	9.0				9.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>				<u>9.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Do not recommend inflation and volume adjustment of \$375.0 ASF in Contractual Services for a postal volume increase.

*Recommend structural change transferring (\$250.0) ASF from Contractual Services to Printing and Publishing (30-04-30).

*Do not recommend enhancement of \$18.2 in Contractual Services for the lease/purchase of two mail postage meters.

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
PRINTING AND PUBLISHING
INTERNAL PROGRAM UNIT SUMMARY**

30-04-30								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds								
Appropriated S/F	549.9	666.3	681.6	681.6				681.6
Non-Appropriated S/F								
	<u>549.9</u>	<u>666.3</u>	<u>681.6</u>	<u>681.6</u>				<u>681.6</u>
Travel								
General Funds								
Appropriated S/F		5.7	5.7	5.7				5.7
Non-Appropriated S/F								
		<u>5.7</u>	<u>5.7</u>	<u>5.7</u>				<u>5.7</u>
Contractual Services								
General Funds								
Appropriated S/F	944.8	709.4	959.4	709.4		250.0		959.4
Non-Appropriated S/F								
	<u>944.8</u>	<u>709.4</u>	<u>959.4</u>	<u>709.4</u>		<u>250.0</u>		<u>959.4</u>
Supplies and Materials								
General Funds								
Appropriated S/F	193.4	401.6	401.6	401.6				401.6
Non-Appropriated S/F								
	<u>193.4</u>	<u>401.6</u>	<u>401.6</u>	<u>401.6</u>				<u>401.6</u>
Capital Outlay								
General Funds								
Appropriated S/F	178.8	198.5	198.5	198.5				198.5
Non-Appropriated S/F								
	<u>178.8</u>	<u>198.5</u>	<u>198.5</u>	<u>198.5</u>				<u>198.5</u>
TOTAL								
General Funds								
Appropriated S/F	1,866.9	1,981.5	2,246.8	1,996.8		250.0		2,246.8
Non-Appropriated S/F								
	<u>1,866.9</u>	<u>1,981.5</u>	<u>2,246.8</u>	<u>1,996.8</u>		<u>250.0</u>		<u>2,246.8</u>
IPU REVENUES								
General Funds								
Appropriated S/F	1,461.3	2,264.0	2,264.0	2,264.0				2,264.0
Non-Appropriated S/F								
	<u>1,461.3</u>	<u>2,264.0</u>	<u>2,264.0</u>	<u>2,264.0</u>				<u>2,264.0</u>
POSITIONS								
General Funds								
Appropriated S/F	18.0	18.0	18.0	18.0				18.0
Non-Appropriated S/F								
	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>				<u>18.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend structural change of \$250.0 ASF to Contractual Services from Mail Courier Services (30-04-10).

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
FLEET MANAGEMENT
INTERNAL PROGRAM UNIT SUMMARY**

30-04-40								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds								
Appropriated S/F	1,429.8	1,436.6	1,481.8	1,481.8				1,481.8
Non-Appropriated S/F								
	<u>1,429.8</u>	<u>1,436.6</u>	<u>1,481.8</u>	<u>1,481.8</u>				<u>1,481.8</u>
Travel								
General Funds								
Appropriated S/F	0.8	5.3	5.3	5.3				5.3
Non-Appropriated S/F								
	<u>0.8</u>	<u>5.3</u>	<u>5.3</u>	<u>5.3</u>				<u>5.3</u>
Contractual Services								
General Funds								
Appropriated S/F	2,207.9	1,409.0	1,432.5	1,409.0			23.5	1,432.5
Non-Appropriated S/F								
	<u>2,207.9</u>	<u>1,409.0</u>	<u>1,432.5</u>	<u>1,409.0</u>			<u>23.5</u>	<u>1,432.5</u>
Supplies and Materials								
General Funds								
Appropriated S/F	1,222.2	1,174.7	1,286.7	1,174.7	81.0		31.0	1,286.7
Non-Appropriated S/F								
	<u>1,222.2</u>	<u>1,174.7</u>	<u>1,286.7</u>	<u>1,174.7</u>	<u>81.0</u>		<u>31.0</u>	<u>1,286.7</u>
Capital Outlay								
General Funds								
Appropriated S/F	4,092.0	4,254.7	4,565.9	4,254.7			311.2	4,565.9
Non-Appropriated S/F								
	<u>4,092.0</u>	<u>4,254.7</u>	<u>4,565.9</u>	<u>4,254.7</u>			<u>311.2</u>	<u>4,565.9</u>
TOTAL								
General Funds								
Appropriated S/F	8,952.7	8,280.3	8,772.2	8,325.5	81.0		365.7	8,772.2
Non-Appropriated S/F								
	<u>8,952.7</u>	<u>8,280.3</u>	<u>8,772.2</u>	<u>8,325.5</u>	<u>81.0</u>		<u>365.7</u>	<u>8,772.2</u>
IPU REVENUES								
General Funds	0.5							
Appropriated S/F	7,407.6	7,856.8	8,772.2	7,856.8			915.4	8,772.2
Non-Appropriated S/F								
	<u>7,408.1</u>	<u>7,856.8</u>	<u>8,772.2</u>	<u>7,856.8</u>			<u>915.4</u>	<u>8,772.2</u>
POSITIONS								
General Funds								
Appropriated S/F	32.0	32.0	32.0	32.0				32.0
Non-Appropriated S/F								
	<u>32.0</u>	<u>32.0</u>	<u>32.0</u>	<u>32.0</u>				<u>32.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend inflation and volume adjustment of \$81.0 ASF in Supplies and Materials for gasoline purchases.

*Recommend enhancement of \$23.5 ASF in Contractual Services, \$31.0 ASF in Supplies and Materials and \$311.2 ASF in Capital Outlay for vehicle maintenance and to annualize the cost of additional vehicles ordered during Fiscal Year 2004.

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
SERVICE AND INFORMATION GUIDE
INTERNAL PROGRAM UNIT SUMMARY**

30-04-50								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	261.1	261.8	305.7	265.7				265.7
Appropriated S/F	3.1	21.7	21.7	21.7				21.7
Non-Appropriated S/F								
	<u>264.2</u>	<u>283.5</u>	<u>327.4</u>	<u>287.4</u>				<u>287.4</u>
Travel								
General Funds								
Appropriated S/F		1.0	1.0	1.0				1.0
Non-Appropriated S/F								
		<u>1.0</u>	<u>1.0</u>	<u>1.0</u>				<u>1.0</u>
Contractual Services								
General Funds	122.1	111.5	66.3	111.5		-45.2		66.3
Appropriated S/F	35.1	35.0	35.0	35.0				35.0
Non-Appropriated S/F								
	<u>157.2</u>	<u>146.5</u>	<u>101.3</u>	<u>146.5</u>		<u>-45.2</u>		<u>101.3</u>
Supplies and Materials								
General Funds	5.9	6.0	6.0	6.0				6.0
Appropriated S/F	0.3	5.0	5.0	5.0				5.0
Non-Appropriated S/F								
	<u>6.2</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>				<u>11.0</u>
Capital Outlay								
General Funds								
Appropriated S/F		10.0	10.0	10.0				10.0
Non-Appropriated S/F								
		<u>10.0</u>	<u>10.0</u>	<u>10.0</u>				<u>10.0</u>
TOTAL								
General Funds	389.1	379.3	378.0	383.2		-45.2		338.0
Appropriated S/F	38.5	72.7	72.7	72.7				72.7
Non-Appropriated S/F								
	<u>427.6</u>	<u>452.0</u>	<u>450.7</u>	<u>455.9</u>		<u>-45.2</u>		<u>410.7</u>
IPU REVENUES								
General Funds								
Appropriated S/F	27.4	70.1	70.1	70.1				70.1
Non-Appropriated S/F								
	<u>27.4</u>	<u>70.1</u>	<u>70.1</u>	<u>70.1</u>				<u>70.1</u>
POSITIONS								
General Funds	5.5	5.5	5.5	5.5				5.5
Appropriated S/F								
Non-Appropriated S/F								
	<u>5.5</u>	<u>5.5</u>	<u>5.5</u>	<u>5.5</u>				<u>5.5</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Do not recommend base adjustment of \$40.0 in Personnel Costs.

*Recommend structural changes to transfer (\$45.2) from Contractual Services to Facilities Management (30-05-10).

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
CONTRACTING
INTERNAL PROGRAM UNIT SUMMARY**

30-04-60								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	738.5	701.7	776.5	716.6				716.6
Appropriated S/F								
Non-Appropriated S/F								
	<u>738.5</u>	<u>701.7</u>	<u>776.5</u>	<u>716.6</u>				<u>716.6</u>
Travel								
General Funds	0.1	1.7	1.7	1.7				1.7
Appropriated S/F								
Non-Appropriated S/F								
	<u>0.1</u>	<u>1.7</u>	<u>1.7</u>	<u>1.7</u>				<u>1.7</u>
Contractual Services								
General Funds	65.7	64.6	64.6	64.6				64.6
Appropriated S/F								
Non-Appropriated S/F								
	<u>65.7</u>	<u>64.6</u>	<u>64.6</u>	<u>64.6</u>				<u>64.6</u>
Energy								
General Funds	2.1							
Appropriated S/F								
Non-Appropriated S/F								
	<u>2.1</u>							
Supplies and Materials								
General Funds	3.2	9.4	9.4	9.4				9.4
Appropriated S/F	0.1	100.0	100.0	100.0				100.0
Non-Appropriated S/F								
	<u>3.3</u>	<u>109.4</u>	<u>109.4</u>	<u>109.4</u>				<u>109.4</u>
Capital Outlay								
General Funds		2.6	2.6	2.6				2.6
Appropriated S/F								
Non-Appropriated S/F								
		<u>2.6</u>	<u>2.6</u>	<u>2.6</u>				<u>2.6</u>
TOTAL								
General Funds	809.6	780.0	854.8	794.9				794.9
Appropriated S/F	0.1	100.0	100.0	100.0				100.0
Non-Appropriated S/F								
	<u>809.7</u>	<u>880.0</u>	<u>954.8</u>	<u>894.9</u>				<u>894.9</u>
IPU REVENUES								
General Funds								
Appropriated S/F	-68.7	100.0	100.0	100.0				100.0
Non-Appropriated S/F								
	<u>-68.7</u>	<u>100.0</u>	<u>100.0</u>	<u>100.0</u>				<u>100.0</u>
POSITIONS								
General Funds	15.0	14.0	14.0	14.0				14.0
Appropriated S/F								
Non-Appropriated S/F								
	<u>15.0</u>	<u>14.0</u>	<u>14.0</u>	<u>14.0</u>				<u>14.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Do not recommend base adjustment of \$59.9 in Personnel Costs.

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
DELAWARE SURPLUS SERVICES
INTERNAL PROGRAM UNIT SUMMARY**

30-04-70

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds								
Appropriated S/F	221.8	225.2	233.8	233.8				233.8
Non-Appropriated S/F								
	<u>221.8</u>	<u>225.2</u>	<u>233.8</u>	<u>233.8</u>				<u>233.8</u>
Travel								
General Funds								
Appropriated S/F	0.2	0.3	0.3	0.3				0.3
Non-Appropriated S/F								
	<u>0.2</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>				<u>0.3</u>
Contractual Services								
General Funds								
Appropriated S/F	69.9	39.0	39.0	39.0				39.0
Non-Appropriated S/F								
	<u>69.9</u>	<u>39.0</u>	<u>39.0</u>	<u>39.0</u>				<u>39.0</u>
Energy								
General Funds								
Appropriated S/F	2.0	0.3	0.3	0.3				0.3
Non-Appropriated S/F								
	<u>2.0</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>				<u>0.3</u>
Supplies and Materials								
General Funds								
Appropriated S/F	5.2	8.5	8.5	8.5				8.5
Non-Appropriated S/F								
	<u>5.2</u>	<u>8.5</u>	<u>8.5</u>	<u>8.5</u>				<u>8.5</u>
Capital Outlay								
General Funds								
Appropriated S/F		21.1	21.1	21.1				21.1
Non-Appropriated S/F								
		<u>21.1</u>	<u>21.1</u>	<u>21.1</u>				<u>21.1</u>
TOTAL								
General Funds								
Appropriated S/F	299.1	294.4	303.0	303.0				303.0
Non-Appropriated S/F								
	<u>299.1</u>	<u>294.4</u>	<u>303.0</u>	<u>303.0</u>				<u>303.0</u>
IPU REVENUES								
General Funds	32.5							
Appropriated S/F	391.6							
Non-Appropriated S/F								
	<u>424.1</u>							
POSITIONS								
General Funds								
Appropriated S/F	5.0	5.0	5.0	5.0				5.0
Non-Appropriated S/F								
	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>				<u>5.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend base funding to maintain Fiscal Year 2004 level of service

**ADMINISTRATIVE SERVICES
SUPPORT SERVICES
FOOD DISTRIBUTION
INTERNAL PROGRAM UNIT SUMMARY**

30-04-80

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	162.9	176.4	182.9	182.9				182.9
Appropriated S/F	34.0	122.7	127.9	127.9				127.9
Non-Appropriated S/F	87.6	61.4	61.4	61.4				61.4
	284.5	360.5	372.2	372.2				372.2
Travel								
General Funds								
Appropriated S/F	0.3	1.8	1.8	1.8				1.8
Non-Appropriated S/F	0.8	5.9	5.9	5.9				5.9
	1.1	7.7	7.7	7.7				7.7
Contractual Services								
General Funds	18.2	13.2	13.2	13.2				13.2
Appropriated S/F	36.9	36.3	36.3	36.3				36.3
Non-Appropriated S/F	94.7	42.3	42.3	42.3				42.3
	149.8	91.8	91.8	91.8				91.8
Energy								
General Funds	22.3	22.3	22.3	22.3				22.3
Appropriated S/F	6.3	4.4	4.4	4.4				4.4
Non-Appropriated S/F	1.6	5.3	5.3	5.3				5.3
	30.2	32.0	32.0	32.0				32.0
Supplies and Materials								
General Funds	5.8	5.6	5.6	5.6				5.6
Appropriated S/F	2.3	16.2	16.2	16.2				16.2
Non-Appropriated S/F	4.7	6.1	6.1	6.1				6.1
	12.8	27.9	27.9	27.9				27.9
Capital Outlay								
General Funds								
Appropriated S/F		10.0	10.0	10.0				10.0
Non-Appropriated S/F	24.5							
	24.5	10.0	10.0	10.0				10.0
Other Items								
General Funds								
Appropriated S/F								
Non-Appropriated S/F	0.1							
	0.1							
Food Processing								
General Funds								
Appropriated S/F	396.6	613.8	613.8	613.8				613.8
Non-Appropriated S/F								
	396.6	613.8	613.8	613.8				613.8
TOTAL								
General Funds	209.2	217.5	224.0	224.0				224.0
Appropriated S/F	476.4	805.2	810.4	810.4				810.4
Non-Appropriated S/F	214.0	121.0	121.0	121.0				121.0
	899.6	1,143.7	1,155.4	1,155.4				1,155.4
IPU REVENUES								
General Funds								
Appropriated S/F	510.1	775.3	775.3	775.3				775.3
Non-Appropriated S/F	215.3	108.5	108.5	108.5				108.5
	725.4	883.8	883.8	883.8				883.8

ADMINISTRATIVE SERVICES
SUPPORT SERVICES
FOOD DISTRIBUTION
INTERNAL PROGRAM UNIT SUMMARY

30-04-80

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
POSITIONS								
General Funds	4.0	4.0	4.0	4.0				4.0
Appropriated S/F	4.0	4.0	4.0	4.0				4.0
Non-Appropriated S/F	2.0	2.0	2.0	2.0				2.0
	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>	<u>10.0</u>				<u>10.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend base funding to maintain Fiscal Year 2004 level of service

**ADMINISTRATIVE SERVICES
FACILITIES MANAGEMENT
FACILITIES MANAGEMENT
INTERNAL PROGRAM UNIT SUMMARY**

30-05-10								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Personnel Costs								
General Funds	4,066.1	4,052.1	4,166.1	4,125.6		-55.7		4,069.9
Appropriated S/F	83.6	130.4	151.2	151.2				151.2
Non-Appropriated S/F	173.5							
	<u>4,323.2</u>	<u>4,182.5</u>	<u>4,317.3</u>	<u>4,276.8</u>		<u>-55.7</u>		<u>4,221.1</u>
Travel								
General Funds			5.0			5.0		5.0
Appropriated S/F	4.4	24.9	24.9	24.9				24.9
Non-Appropriated S/F	5.8							
	<u>10.2</u>	<u>24.9</u>	<u>29.9</u>	<u>24.9</u>		<u>5.0</u>		<u>29.9</u>
Contractual Services								
General Funds	7,805.7	7,773.7	8,332.6	7,941.6		20.2		7,961.8
Appropriated S/F	51.5	184.8	193.8	184.8			9.0	193.8
Non-Appropriated S/F	783.8							
	<u>8,641.0</u>	<u>7,958.5</u>	<u>8,526.4</u>	<u>8,126.4</u>		<u>20.2</u>	<u>9.0</u>	<u>8,155.6</u>
Energy								
General Funds	3,334.4	5,087.2	5,161.2	5,032.5				5,032.5
Appropriated S/F								
Non-Appropriated S/F	45.7							
	<u>3,380.1</u>	<u>5,087.2</u>	<u>5,161.2</u>	<u>5,032.5</u>				<u>5,032.5</u>
Supplies and Materials								
General Funds	894.0	1,641.8	2,004.7	1,714.8				1,714.8
Appropriated S/F	0.2	221.1	221.1	221.1				221.1
Non-Appropriated S/F	26.5							
	<u>920.7</u>	<u>1,862.9</u>	<u>2,225.8</u>	<u>1,935.9</u>				<u>1,935.9</u>
Capital Outlay								
General Funds	23.0		20.0			20.0		20.0
Appropriated S/F		121.4	121.4	121.4				121.4
Non-Appropriated S/F	8,005.1							
	<u>8,028.1</u>	<u>121.4</u>	<u>141.4</u>	<u>121.4</u>		<u>20.0</u>		<u>141.4</u>
Debt Service								
General Funds	18,065.8	20,484.8	20,484.8	20,998.9				20,998.9
Appropriated S/F								
Non-Appropriated S/F								
	<u>18,065.8</u>	<u>20,484.8</u>	<u>20,484.8</u>	<u>20,998.9</u>				<u>20,998.9</u>
Other Items								
General Funds	5,862.8							
Appropriated S/F								
Non-Appropriated S/F	20.8							
	<u>5,883.6</u>							
Judicial MCI / Equipment								
General Funds	132.3							
Appropriated S/F								
Non-Appropriated S/F								
	<u>132.3</u>							
State MCI / Equipment								
General Funds	70.3							
Appropriated S/F								
Non-Appropriated S/F								
	<u>70.3</u>							

ADMINISTRATIVE SERVICES
FACILITIES MANAGEMENT
FACILITIES MANAGEMENT
INTERNAL PROGRAM UNIT SUMMARY

30-05-10								
Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
DAS MCI / Equipment								
General Funds	1,402.6							
Appropriated S/F								
Non-Appropriated S/F								
	<u>1,402.6</u>							
HSS MCI / Equipment								
General Funds	1,579.6							
Appropriated S/F								
Non-Appropriated S/F								
	<u>1,579.6</u>							
DSCYF MCI / Equipment								
General Funds	81.0							
Appropriated S/F								
Non-Appropriated S/F								
	<u>81.0</u>							
Correction MCI / Equipment								
General Funds	1,565.1							
Appropriated S/F								
Non-Appropriated S/F								
	<u>1,565.1</u>							
PS MCI / Equipment								
General Funds	78.1							
Appropriated S/F								
Non-Appropriated S/F								
	<u>78.1</u>							
DNG MCI / Equipment								
General Funds	65.1							
Appropriated S/F								
Non-Appropriated S/F								
	<u>65.1</u>							
MCI Asbestos / UST								
General Funds	226.5							
Appropriated S/F								
Non-Appropriated S/F								
	<u>226.5</u>							
UST State Agency Tanks								
General Funds	648.8							
Appropriated S/F								
Non-Appropriated S/F								
	<u>648.8</u>							
MCI - DHSS Tob Prev								
General Funds								
Appropriated S/F	2,458.8							
Non-Appropriated S/F								
	<u>2,458.8</u>							
DOS/Woodlawn								
General Funds	51.1							
Appropriated S/F								
Non-Appropriated S/F								
	<u>51.1</u>							

**ADMINISTRATIVE SERVICES
FACILITIES MANAGEMENT
FACILITIES MANAGEMENT
INTERNAL PROGRAM UNIT SUMMARY**

30-05-10

Lines	FY 2003 Actual	FY 2004 Budget	FY 2005 Request	FY 2005 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2005 Recommend
Data Development								
General Funds	400.0							
Appropriated S/F								
Non-Appropriated S/F								
	<u>400.0</u>							
TOTAL								
General Funds	46,352.3	39,039.6	40,174.4	39,813.4		-10.5		39,802.9
Appropriated S/F	2,598.5	682.6	712.4	703.4			9.0	712.4
Non-Appropriated S/F	9,061.2							
	<u>58,012.0</u>	<u>39,722.2</u>	<u>40,886.8</u>	<u>40,516.8</u>		<u>-10.5</u>	<u>9.0</u>	40,515.3
IPU REVENUES								
General Funds	13,659.5	60.0	60.0	60.0				60.0
Appropriated S/F	113.1	2,618.5	2,627.5	2,618.5			9.0	2,627.5
Non-Appropriated S/F	5,611.2	210.8	210.8	210.8				210.8
	<u>19,383.8</u>	<u>2,889.3</u>	<u>2,898.3</u>	<u>2,889.3</u>			<u>9.0</u>	2,898.3
POSITIONS								
General Funds	92.4	89.0	89.0	89.0		-1.0		88.0
Appropriated S/F	3.0	3.0	3.0	3.0				3.0
Non-Appropriated S/F	2.6							
	<u>98.0</u>	<u>92.0</u>	<u>92.0</u>	<u>92.0</u>		<u>-1.0</u>		91.0

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include \$167.9 in Contractual Services, \$13.3 in Energy and \$73.0 in Supplies and Materials for the New Castle County Courthouse, the Sussex County Chancery Court and the Georgetown DMV. Do not recommend base adjustments of \$209.5 in Contractual Services, \$4.9 in Energy and \$165.8 in Supplies and Materials for the New Castle County Courthouse, the Sussex County Chancery Court, Haslet Armory and the Georgetown DMV.

*Do not recommend base adjustment of \$42.0 in Personnel Costs.

*Do not recommend inflation and volume adjustments of \$52.1 in Contractual Services and \$42.7 in Supplies and Materials for the New Castle County Courthouse and Sussex County Chancery Court.

*Recommend structural changes to transfer (\$55.7) in Personnel Costs and (1.0) FTE to Administration (30-01-10); \$45.2 to Contractual Services from Service and Information Guide (30-04-50); and \$5.0 to Travel and \$20.0 to Capital Outlay from Contractual Services within this unit to reflect projected expenditure need.

*Do not recommend structural changes of \$109.2 in Contractual Services, \$55.8 in Energy and \$77.6 in Supplies and Materials for the Kent County Courthouse.

*Recommend enhancement of \$9.0 ASF in Contractual Services for the Kent County Courthouse and the O'Brien Building.

*Do not recommend enhancements of \$54.2 in Personnel Costs, 1.0 FTE, \$0.8 in Supplies and Materials, and one-time funding of \$3.0 in Supplies and Materials for Mechanic III position.

*Do not recommend enhancements of \$5.0 in Travel; (\$25.0) in Contractual Services; and \$20.0 in Capital Outlay. These requests are being recommended as structural changes.